



A Brief Guide for ACNpA Contributors

Thank you for your interest in the 2025 ACNpA Conference. The following brief guide has been prepared to assist you with your submission.

For all conference information, including program updates and answers to frequently asked questions visit www.acnpa.com.au/conference2025

1.) Choose your format

Consider the best format for your content. Practical/How-to content is ideal for workshops. Going in depth is easy in a symposium: develop your theme, gather contributors, draw it together. Platform papers work well for research and literature updates and remember: our audience appreciates practical tips so be sure to include applications. Give delegates a quick preview of emerging work by joining in with an e-poster/data blitz presentation. Submit a case for grand rounds. Do you have a solved or unsolved case that made you hit the books: can you walk us through the evidence?

For symposia, the symposium organiser leads and chairs their session. They prepare and submit the overall abstract, which explains the theme or links between the papers in their session. When submitting their abstract they choose the option 'symposium (overall topic summary)'. They will enter the titles of the individual papers in their session in the order they prefer. The themed paper presenters must submit their own abstracts. Then choose the option 'symposium (individual abstract)'.

Type of presentation *

- Platform paper
- Symposium (overall topic summary)
- Symposium (individual abstract)

2.) Be ethical

Like you, ACNpA is committed to high professional standards. Only deliver content if you have the right permissions. Research content must have ethical clearance. Case content must be de-identified. Duplicate content is not allowed. Co-contributors and co-authors must have consented. Affiliations and qualifications must be accurate. Conflicts of interest must be disclosed. You must be registered to present at ACNpA and provide proof of membership or identification (e.g., student id) if requested. All attendees must act professionally.

3.) Be creative

Choosing a presentation title can be fun and challenging. For 2025, you can submit your formal presentation title and a creative subtitle. For creative subtitle tips:

<https://speakingaboutpresenting.com/content/presentation-title/>

4.) Be punctual

Being on time is as important for you as a presenter, as it is to other delegates. Know and keep to your session time limit.

5.) Help us, help you

ACNpA wants to provide you – our professional community – a forum to lead, engage, develop and share ideas in clinical neuropsychology. This is why we offer contributors a choice of session formats. Content selection is informed by our rigorous blind review process. For programming reasons, we cannot guarantee acceptance.

If we accept your submission, you will be allocated a program session, and we ask you to accept that allocation. If you must change or cancel your presentation because of exceptional circumstances, you must contact the Scientific Program Chair and cc the Conference Organising Chair and ACNpA as soon as possible.

6.) Help your audience find you *and* get your message

Provide keywords and learning goals for your content. Consider keywords that tell your reader about:

- the study (or target) population
- condition/context
- main topic/theme/problem/design etc

Keyword examples:

- Adult, stroke, rehabilitation
- Paediatric, TBI, PTA assessment
- Private practitioners, performance validity, survey

Learning goals help delegates discover your message and find the best content fit for their professional development goals. Write your learning goals like this:

Example 1: To outline the significant heterogeneity in methodology, analysis, and results in this mTBI research. To highlight the current difficulties in standardised testing of cognitive outcomes following mTBI and make clinical practice recommendations.

Example 2: To demonstrate the application of clinical decision-making tools in neuropsychological practice. To provide information about the surgical management of complex epilepsy. To provide a critical update on methods for neurosurgical rehabilitation, including neuropsychology's role.

7.) Provide feedback

In an evidence-based world, everything evolves including ACNpA. After the conference, complete our post-event survey. This will be available on the conference website. Let us know how we can improve.

8.) Contact us

Website www.acnpa.com.au/conference2025

ACNpA contact@acnpa.com.au

2025 ACNpA Conference Leads

Chair, Scientific Program Committee: Prof Karen Sullivan karen.sullivan@qut.edu.au

Chair, Conference Organising Committee: Debbie Anderson debbie@bnc.com.au

ACNpA

Australian Clinical Neuropsychology Association

www.acnpa.com.au

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