



ACNpA Conference 2025 FAQs

The Australian Clinical Neuropsychology Association (ACNpA) is proud to present the second international Neuropsychology Conference in Australia Thursday 2nd to Saturday 4th October 2025, Rydges, Melbourne Australia. Thank you for your interest in the ACNpA conference.

This information contains answers to your frequently asked questions. It will be regularly updated with, especially as the event nears. Please check back regularly.

Registration information appears first, followed by information for presenters. Use the search function with this page for quick answers to your questions, or search “new” for our updates.

For all conference information, including program updates and venue/scheduling information visit www.acnpa.com.au/conference2025

Information for registrants

When does registration close?

Early bird and final registration dates are being finalised. Watch for updates and announcements in coming weeks.

Can I register on the day of the event?

Please register online prior to registration close. We cannot accept same day registration.

Is there a one-day registration option?

This three-day event has workshops (Thursday) then the main conference (Friday, Saturday). We anticipate that our workshop day will have four half-day workshops across two parallel streams. Workshop sign up is done separately. This option caters for those of you who prefer to skip the workshops, add one only, or add two workshops to their program. Conference registration covers two days and we cannot split conference registration. Registering for the conference gives you access to all presentations and social events on 3 & 4 October, 2025. You can cut some costs by purchasing a workshop and conference package and getting Early Bird prices.

How much does it cost? Will prices be the same as last year?

You told us that our last event was value for money (93% of post-event survey responses). ANCPA has worked hard to keep fees as low as possible, while still delivering you the high quality you expect, and offering student discounts. There will likely be small price increases for 2025.

Can I pay in cash or use other payment methods besides credit/debit card?

We will not be accepting cash payments. We prefer credit / debit card payments. There will be a small surcharge on such payments, which is beyond our control. Alternative payment methods may be considered on a case-by-case basis. Please contact us at contact@acnpa.com.au to pay via alternative methods.

I need to modify my workshop selection(s).

People who are currently registered may login to the ACNpA website and make changes on your account's "Events" tab. Otherwise, please contact us contact@acnpa.com.au.

I have registered and paid for the conference and/or workshop, but I can no longer attend! Can I cancel my registration and receive a refund?

No refunds will be provided for cancellations and no-shows. However, substitution of attendees is permitted without additional charge. Please provide written notice to inform us of the substitution prior to the conference. Refunds for cancellations due to special circumstances such as medical emergencies, visa issues, or natural disasters will be considered on a case-by-case basis. Contact us at contact@acnpa.com.au. For details on refund policy, please refer to our Terms and Conditions.

I am a student; do I get student prices?

ACNpA is committed to supporting the future of clinical neuropsychology. Students discounts will be available. Proof of enrolment will be required. Student-presenters and student-volunteers may be eligible for additional discounts.

I'm not a student, but can I get a discount?

ACNpA members enjoy discounted prices. Further savings are possible via early bird rates or full event registration. ACNpA may offer other discounts under strictly limited circumstances. If this applies to you, you will receive a coupon when registering, and prices will automatically adjust.

Any special rates for accommodation?

We have not arranged for discounted accommodation at the conference location itself, which is Rydges Melbourne Australia: Address: 186 Exhibition St, Melbourne VIC 3000, Phone: (03) 9662 05119. There are plenty of accommodation options around this centrally located venue, and we know that our community is extremely adept at sourcing for reasonably priced accommodation that will be equal or cheaper than the discounts the hotel will offer.

Will I be able to access Wi-Fi at the conference?

Complimentary Wi-Fi will be available in the conference area for all delegates on the conference dates. Information on how to access the Wi-Fi will be provided within the conference location.

Are meals or coffee provided?

Morning tea, lunch buffet and afternoon tea will be available for conference delegates on the conference days (3 & 4 October 2025). Morning and afternoon tea is available workshop attendees on the workshop day, 2 October 2025. Lunch will not be provided that day.

We had long days last year, including early starts. Will this be the same in 2025?

The early starts may be necessary on some days to accommodate remote live Q & A by international presenters. Where we can do so, we will keep early starts to a minimum. We anticipate that this year's conference will conclude on Saturday mid-to-late afternoon. Precise times will be available in program updates.

Will the conference have virtual options?

The 2025 ACNpA conference is for in-person attendance only. Although we acknowledge the advantages of hybrid formats, we consider these are outweighed by the benefits of in-person social and networking opportunities. From year-to-year our host city changes for increased accessibility.

Will all sessions be in-person live?

Most sessions will be in-person and live. To defray financial and environmental costs, some international speakers may pre-record sessions and we will endeavour to offer remote live Q & A so that you can still ask your questions and engage in the post-presentation discussion.

How do I access the program, daily schedule, abstracts, and other session handouts?

Once they become available, you can access and download these materials from the conference website. We can provide links to handouts for selected sessions only (e.g., workshops), and some presenters may prefer to provide materials directly to registrants at their workshop. We cannot provide handouts for all sessions. The website will have a link for registrants to download the abstract book and their handouts prior to the conference. Printed materials will not be provided.

I volunteered to help at an ACNpA conference, but I wasn't contacted. Why?

ACNpA will be calling for volunteers to help with this and future events. We appreciate all volunteers and will try to involve you where possible. If volunteer demand is high, we might not contact you in 2025 even though you put up your hand. Unless you advise us otherwise, we may contact you to help us with future events, and please

keep putting your name forward when we call for volunteers. We want to include as many of you as we can – we have a vast talent pool!

I'm a volunteer (chair, student-helper, reviewer etc), but I don't have materials or I know what to do?

Check for emails and on the website for guides other materials (e.g., scoring rubrics). Volunteer guides and materials may be progressively added to the website or periodically updated. Information for Session Chairs (e.g. time, location) will be published in program updates. Keep an eye out for our preliminary program, then confirm your slot in the final program.

Information for presenters

When do submissions close?

Submissions close on 25 May 2025.

Are presenters required to register for the conference and be an ACNpA member?

All presenters must register for the conference. Joining ACNpA is optional. However, ACNpA members do enjoy discounted fees for our events.

When will I be notified if my abstract has been accepted?

You will receive an email about your abstract acceptance from contact@acnpa.com.au approximately 4 to 6 weeks after submission closes. If accepted, this email will include further information about next steps and how to prepare, and you are encouraged to access our Guides, including our Guide for Speakers, available on the conference website.

When / where will my presentation be?

Submissions will be timetabled for Friday and Saturday (unless you have proposed a workshop, and it is accepted). Due to program constraints, such as content themes, we cannot accommodate advance scheduling requests or once presentations are scheduled. The final schedule, including your session time and location, will be announced in program updates on the conference website. If your session is not yet showing, please check back. It is your responsibility to know your schedule.

My submission was accepted but I can't present, what can I do?

If we accept your presentation, you will be allocated a program session, and we ask you to accept that allocation. If you must change or cancel your presentation because of exceptional circumstances, you must contact us immediately, contact@acnpa.com.au.

My submission was rejected what can I do?

ACNpA is not bound to accept all the submissions it receives. We use rigorous processes for content selection. All submissions are subject to blind review by at least two expert reviewers, with respect to the scientific quality/relevance to practice. The results of the review process and the decision of the Conference Scientific Committee are final and there are no appeals. Due to the number of submissions received, individual feedback may not be possible. Submissions may be rejected for a variety of reasons. This can include duplicate topic/theme at our or other events, or insufficient program space. A rejection at this year's event does not affect future submissions.

I was asked to modify submission, why?

Very occasionally, ACNpA may recommend typographical editing or submission-type changes before making a final content decision (e.g., paper → poster or paper → symposium). If editing is requested, one round will be offered. You may decline our suggestion and withdraw your submission, or you may accept our recommendation. If negotiations commence, we will work hard to reach final agreement with you. For programming reasons, negotiations must be quickly concluded (e.g., within two weeks of commencing), otherwise a decision to reject may be necessary.

Do I need to be an ACNpA member to make a submission or attend?

Presenters/Authors and attendees do not need ACNpA membership, but presenters must register for this event

unless agreed otherwise.

Licensing of Content

When you submit and supply materials (like your abstract) we use this information for event purposes (content selection). You tell us if we can use those materials for purposes such as promotion or publication.

In anticipation of the publication of abstracts and event photography that includes you, we require you to grant us a non-exclusive right to publish, reproduce, distribute, display and store the abstract worldwide in all forms (including on our website), formats and media now known or as developed in the future, including print, electronic and digital forms. You will retain copyright of your abstract, in addition to the moral rights you are entitled to as author of the abstract.

Ethical content

You should only submit and present materials that meet ethical standards typical for the profession (e.g., your case is sufficiently deidentified, your research is/was ethically cleared, you are not duplicating content). Submitters are responsible for content they supply, including its accuracy. Your submission implies you have all necessary permissions for your submission (including co-author consent) and that your materials are substantially different from any previous presentation to another event or publication outlet. When you present you must make all necessary disclosures and acknowledgements.

I can't find my session details, such as when and where I need to be.

Check the conference program for full details. Our conference program will be progressively updated as we work through our content selection processes, so a good time to check for most presenters is a couple of weeks after your decision letter. If you are a workshop presenter, your session will be on Thursday. All other presenters will be scheduled for Friday or Saturday.

Can I provide feedback about this event?

Absolutely. Your feedback is important. It influences what we do at this and future events. Look out for our post-event survey on the conference website. It will be open for approximately two weeks after our event. For confidential feedback, contact us directly, and we will assist, or refer you.

Disclaimer

We do our best to provide you with accurate information. You can help us by letting us know if you become aware of a required correction. Please understand that our program may change right up to, and at, our event, including for reasons beyond our control (e.g., speaker cancellation, natural disasters etc).

Contact us

Website <http://www.acnpa.com.au/conference2025>

ACNpA contact@acnpa.com.au

2025 ACNpA Conference Leads

Chair, Scientific Program Committee: Prof Karen Sullivan karen.sullivan@qut.edu.au

Chair, Conference Organising Committee: Debbie Anderson debbie@bnc.com.au

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